

# FRIENDS OF TORRANCE EXCEPTIONAL ATHLETES

## Board Meeting Minutes

April 14, 2015

### Members Present

Morrie Rice

Angi Bugg

Cheryl Rice

Marcia Good

Carol Schreiner

### Members Absent

Adrian Bleidistel

Kerry Ryerson

### Guest

Phil Duthie

### Call To Order:

FTEA Board President Morrie Rice called the meeting to order at 6:38 pm.

### Reading of Board Meeting Minutes:

Minutes from March, 2015 were approved. (Schreiner/CRice -unanimous)

### Presidents Report:

#### Bocce Festival April 25

**Lunches** After some discussion and research it was determined that the lunches from 2014 were for 80 athletes. The lunches consisted of bulk apples, bulk cookies and 5 trays of 16 assorted sandwiches from Ralphs. They also included water and chips purchased from another source along with the bags. For 2015 we will duplicate that but increase the number by one tray, for a total of 96 lunches. Phil will check the inventory on water, chips and medals in the container storage.

#### Walk A Thon

**Food** We will duplicate the lunches from the Bocce Festival for the Walk A Thon. Replacing the cookies with ice cream sandwiches as was done for 2014. We need to confirm participation for balloons and with Gus to lay out the walking path.

**Prizes** After a review of prizes from 2014 there were several suggestions. These include MLB tickets, Tablet, Headsets, Fit Bit, Target and Mulligan's gift cards. All are in favor of the FTEA Hat for the \$100.00 level, suggested by Carol at prior meeting. It was determined we would not assign a particular prize to first, second, third place but to "advertise" the assortment of prizes and then they can be distributed to the best suited athlete. Carol will get an update from the Women's Club to confirm participation. Carol also confirmed that the Torrance Fire Department has been contacted and will participate again this year.

## **Transportation Coordinator**

Morrie spoke with Claire from S4EA regarding how they manage transportation accommodations for their athletes. S4EA has a relationship with a car rental company believed to be Enterprise that has multi person vehicles. The volunteers rent the vehicles to include the Insurance that is offered at the time of the rental. Morrie is suggesting that we have a volunteer position of "Transportation Coordinator" and to duplicate this process. The Transportation Coordinator would arrange for the vehicles and drivers needed for the number of athletes participating. We could rent the multi person vehicles using the drivers credit cards with reimbursement later, or the FTEA credit card and include the insurance at the time of the rental. Morrie will check to see if the Rotary has a contact for Enterprise. Carol reminded us that a relationship was started with them at the time of the Snowshoeing car rental. Phil stated the coordinator must be cleared as a Volunteer to include the background check etc.

## **Board Insurance -D&O Liability, FTEA General Liability**

Morrie spoke with Ed from Michaels Place and with Claire from S4EA, both suggesting that we should have Directors and Officers and Liability Insurance. Morrie will look into this to determine cost and best options.

## **Vice President's Report**

We have sold approximately 46 tickets for the Rotary Beer and Wine Festival that will be on May 3, 2015, sponsored by the El Segundo, Palos Verdes Peninsula and South Bay Sunrise Rotary Clubs. Several charities will benefit from the proceeds of this event with FTEA being the top beneficiary! There are no requirements for FTEA but we are hoping to sell a substantial number of tickets. Tickets will be available for purchase at the door.

## **Treasurer's Report**

CherylN requested reimbursement for office supplies for the Walk A Thon packets. A motion was made to reimburse. (Schreiner/Marcy - unanimous) Thank you letter needed for recent \$300.00 donation.

<b>Bank Balance</b>	<b>3/9/2015</b>
<b>Chase Balance</b>	<b>30844.45</b>
Checks not Reconciled	14.99
Deposits not Reconciled	00.00
<b>Reconciled Bank Balance</b>	<b>30829.46</b>

## **Website .**

CherylN will update the Donation Form, removing the Bocce Project and adding the sports choices.

**New Business**

Phil reported that the Bocce Courts will be fully funded, designed and constructed by the City of Torrance. The project is projected to be completed by the end of this year. Phil will send the PALS information to Carol for her to distribute to Teachers for distribution to students. Morrie asking for anyone with a Boeing Employee contact as there is a grant opportunity.

**Next Meeting Date:**

May 12, 2015

**Adjournment:** Motion to adjourn at 8:02 pm. (Schreiner/CRice unanimous)